

Screen Editor

On some keyboards, PF1 may be F1 or other key.

Navigation

Incremental movement	Arrow keys
One word left	<Ctrl-J>
One word left and right	<Ctrl-R>, <Ctrl-L>
Next tab stop to right	<Tab>
Beginning of line	<PF1><PF1><Left>
End of line	<PF1><PF1><Right>
Screen up	<PF1><Up>
Screen down	<PF1><Down>
Top or bottom of document	<PF1>T and <PF1>B
Go to a specific location	<PF1>G
Find text	<PF1>F or <Find>
Find next occurrence	<PF1>N
Find/RePlace text	<PF1>P

Exiting/Saving

Exit and save text	<PF1>E
Quit without saving	<PF1>Q
Save without exiting	<PF1>S

Deleting

Character before cursor	<Backspace>
Character at cursor	<PF4> or <Delete>
To end of word	<Ctrl-W>
To end of line	<PF1><PF2>
Entire line	<PF1>D

Editing

Select (Mark) text	<PF1>M at beg. & end
Unselect (Unmark) text	<PF1><PF1>M
Delete selected text	<Delete> or <Backspace>
Cut and save to buffer	<PF1>X on selected text
Copy	<PF1>C on selected text
Paste from buffer	<PF1>V
Move text to new location	<PF1>X at new location
Copy text to new location	<PF1>C at new location
Join line to next line	<PF1>J
Reformat paragraph	<PF1>R

What is TIU?

Text Integration Utilities (TIU) is a set of software tools that helps you to manage clinical documents better. By standardizing the organization and presentation of documents, faster and more efficient searching, editing, signing, and printing are possible. Boilerplating and sharing text are also now available with TIU.

What documents are in TIU?

The initial release of Version 1.0 includes Discharge Summary and Progress Notes.

Will Progress Notes and Discharge Summary still exist apart from TIU?

TIU replaces the previous versions of these DHCP packages, while incorporating all of the functionality of them. If you don't install and implement TIU, you can still use earlier versions of Progress Notes and Discharge Summary, but the new versions are not standalone packages.

Will other narrative text applications (e.g., C & P, path reports, radiology reports, surgery reports, etc.) be able to use TIU?

TIU is designed to allow links to these kinds of applications. See the Implementation Guide for instructions on uploading reports. In the future, more sophisticated interfaces will be written for many more kinds of reports.

Text Integration Utilities (TIU)

Quick Reference Card



Technical Services
Department of Veterans Affairs

Progress Notes

Clinician's Progress Notes Menu

- 1 Entry of Progress Note
- 2 Review Progress Notes by Patient
- 2b Review Progress Notes
- 3 All MY UNSIGNED Progress Notes
- 4 Show Progress Notes Across Patients
- 5 Progress Notes Print Options ...
- 6 List Notes By Title
- 7 Search by Patient AND Title
- 8 Personal Preferences...

How to enter a new Progress Note:

1. Type in the patient name.
2. Type in a Progress Note Title.
3. If prompted, select an existing Visit or create a new Visit. (Every outpatient episode of care must now be associated with a Visit or Encounter—most will be entered automatically by the admission or checkout process).
4. Type in the text of the Note. If it's a SOAP Note or there's a boilerplate for this, you can fill in the blanks or edit existing text. You can use the FileMan text editor or full-screen editor.
5. Enter your electronic signature.
6. If you wish, print the note now.

All MY UNSIGNED Progress Notes Example

My Unsigned Progress Notes Apr 18,1996 14:55:21 Page:1 of 1
by AUTHOR (GREEN,JOANN) or EXPECTED COSIGNER 2 documents

Patient	Document	Ref Date	Status
1 OUTPATIENT,E (O6641)	Ambulatory/Outpat	04/18/96	unsigned
2 ADAMS,S (A2760)	General Note	04/18/96	unsigned
3 RUSS,D (R0482)	Addendum	04/18/96	unsigned

+ Next Screen - Prev Screen ?? More Actions >>>

Find	Sign/Cosign	Change View
Add Document	Detailed Display	Copy
Edit	Browse	Delete Document
Make Addendum	Print	Quit
Link	Identify Signers	

Select Action: Quit/

Discharge Summary

Clinician's Discharge Summary Menu

- 1 Individual Patient Discharge Summary
- 2 All MY UNSIGNED Discharge Summaries
- 3 Multiple Patient Discharge Summaries

Multiple Patient Discharge Summaries

Select Discharge Summary User Menu Option: Multiple Patient Discharge Summaries

Select Status: UNSIGNED// all undictated
untranscribed unreleased
unverified unsigned
uncosigned completed
amended purged deleted

Select Discharge Summary Type(s): Discharge Summary//
<Enter> Discharge Summary

Select SEARCH CATEGORIES: AUTHOR// <Enter>
Start Reference Date [Time]: T-30//t-5 (APR 13,1997)
Ending Reference Date [Time]:NOW//[Enter] (APR 18, 1997@15:10)
Searching for the documents.....

ALL Discharge Summaries Apr 18,1997 15: Page:1 of 1
by AUTHOR from 04/17/97 to 04/18/97 4 docmnts

Patient	Document	Ref Date	Status
1 ACE,J (A8101)	Discharge Summary	04/13/97	comple
2 AARON,B (A4831)	Discharge Summary	04/14/96	uncosig
3 ALLGOOD,(A9876)	Discharge Summary	04/15/97	complet
4+ RUSS,D (R0482)	Discharge Summary	04/15/97	unveri

+ Next Screen - Prev Screen ?? More Actions >>>

Find	Sign/Cosign	Change View
Add Document	Detailed Display	Copy
Edit	Browse	Delete Document
Make Addendum	Print	Quit
Link ...	Identify Signers	

Select Action: Quit//

Integrated Document Management

Clinician's Integrated Document Management Menu

- 1 Individual Patient Document
- 2 All MY UNSIGNED Documents
- 3 Multiple Patient Documents
- 4 Enter/edit Document

Multiple Patient Documents Example

Select Integrated Document Management Option: 3 Multiple Patient Documents

Select Status: UNSIGNED// <Enter> unsigned

Select Clinical Documents Type(s): ?
1 Addendum 2 Discharge Summary 4 Progress Notes
Enter selection(s) by typing the name(s), number(s), or abbreviation(s).
Select Clinical Documents Type(s): 1-3 Addendum
Discharge Summary
Progress Notes

Select SEARCH CATEGORIES: AUTHOR// all All Categories
Start Reference Date [Time]: T-7//t-30(MAR 19, 1996)
Ending Reference Date [Time]: NOW// <Enter>(APR 18, 1996@15:21)
Searching for the documents.....

UNSIGNED Documents Apr 18,1996 15:21:44 Page:1 of 1
by ALL CATEGORIES from 03/19/96 to 04/18/96 15 documents

Patient	Document	Ref Date	Status
1 ACE,J (A8101)	Nursing Note	04/15/96	unsigned
2 ADAMS,S (A2760)	Addendum	03/22/96	unsigned
3 ADAMS,S (A2760)	Addendum	03/20/96	unsigned
4 OUTPAT (O6641)	Ambul/Outp Care	04/18/96	unsigned
5 OUTPAT (O6641)	General Note	04/18/96	unsigned
6 OUTPAT (O6641)	Diabetes Ed	03/20/96	unsigned
7 RUSS,D (R0482)	Diabetes Edu	03/25/96	unsigned
8 RUSS,D (R0482)	Addendum	03/25/96	unsigned

+ Next Screen - Prev Screen ?? More Actions >>>

Find	Sign/Cosign	Change View
Add Document	Detailed Display	Copy
Edit	Browse	Delete Document
Make Addendum	Print	Quit
Link ...	Identify Signers	

Select Action: Quit//